

Relentlessly

committed to **protect**
and **grow** your savings

Terms & Conditions



**2nd Floor Josephine Mill, 13 Boundary Road, Newlands
Cape Town 7700**

Directors

PJ Bosman, AR Dearman, AR de Swardt, AFV Rousseau, HP Vermaak, SJ
Blanckenberg, P Ntshiba

Granate Asset Management (Pty) Ltd

is an authorised Financial Services Provider (FSP 46189) Reg No. 2015/090537/07

Granate Asset Management (Pty) Ltd (Granate) unit trusts are co-branded with **Boutique Collective Investments (RF) (Pty) Ltd** ('BCI' or 'the Manager'), which administers them. This means that BCI manages day-to-day support services and processes investment transactions. However, Granate makes all investment decisions.

The latest application form, the deed and the terms and conditions contained in this document will form the agreement between the Investor and BCI. This agreement is subject to the provisions in the Collective Investment Schemes Control Act, No. 45 of 2002 ('CISCA'), the deed and applicable supplemental deeds and minimum disclosure documents (MDDs). It is also subject to the laws of the Republic of South Africa and the Income Tax Act, No. 58 of 1962. Taxes will be deducted and paid to SARS where applicable.

When investing, please take note of the following terms and conditions:

1. In your investment documentation, references to the 'Investor' refer to the holder of one or more participatory interests in a collective investment scheme in securities (unit trust) administered and managed by BCI, which is registered in terms of CISCA.
2. **Net asset value (NAV):** Prices are calculated on a NAV basis. NAV is dependent on the total value of all assets in the portfolio, including any income accruals and less any permissible deductions from the portfolio, divided by the number of participatory interests in issue. Permissible deductions include brokerage, securities transfer tax, auditors' fees, bank charges, trustee/custodian fees and the service charge levied by the Manager.
3. **Service charge:** The service charge for each portfolio is accrued daily and levied monthly on the market value of the portfolio. It is usually deducted from the income received by the portfolio. Please refer to the latest minimum disclosure documents (MDDs or fact sheets) for more details.
4. **Total Expense Ratio (TER):** The TER shows the percentage of the fund incurred as administration expenses. A higher TER does not necessarily imply a poor return, and a low TER does not necessarily imply a good return. The current TER is also not necessarily an accurate indication of future TERs.
5. **Transaction Cost (TC):** The TC shows the percentage of the fund incurred as expenses related to buying and selling the assets it holds. These expenses are necessary costs in administering the fund. The TC impacts fund returns but should not be considered in isolation, as there are many other factors that impact returns. These include the type of fund invested in, the investment decisions of the investment manager and the TER.
6. **Total Investment Charge (TIC):** The TIC (TER + TC) measures the total cost to the Investor of investing in this fund. It shows the total percentage of the fund incurred as costs.

7. Switch: A switch involves selling participatory interests in one portfolio and investing the proceeds in another portfolio. Please refer to the Manager's Switch Form for further details and any applicable fees. Switch requests received by BCI before 14h00 will be actioned within two business days at the current day's unit price, unless the switch is out of a money market fund, in which case the cut-off time is 11h30. A switch instruction may result in a disposal for capital gains tax purposes.
8. Income distributions are made at regular intervals for all portfolios, as specified in the Deed and each portfolio's supplemental deed. **Please refer to the latest MDDs for more details.**
9. The Investor applies to invest in portfolio(s) administered by the Manager in accordance with the provisions of the Deed and the portfolio(s)' supplemental deed(s). The investment instruction will be executed at the NAV price as at the close of business on the date the Manager receives the money for the transaction from the Investor. BCI will not proceed with any transaction if received after stated cut-off times (South African time). The following business day's ruling prices will be used to calculate the transaction value of the investment in case of later receipts.

For an initial investment, the Manager requires the following documentation before an instruction can be processed:

- a. a fully completed application form that sets out the investment instructions;
- b. proof of receipt of money (for example, a deposit slip or proof of electronic transfer), which is required after the application is received and processed; and
- c. the necessary documentation required to verify the Investor's identity as set out in the Financial Intelligence Centre Act, No. 38 of 2001 (FICA)

The Manager will only process instructions that are submitted on the most recent version of its standard application forms, which are available on the BCI website (www.bcis.co.za) or on the transaction pages of Granate's website. The Manager must receive these before the daily cut-off time of 14h00 or, in the case of a money market fund, 11h30. If received after the stated time, the Manager will process the investment instruction on the next working day, using that day's NAV price to calculate the purchase value of the investment.

When making subsequent investments, the Investor must send the Manager an instruction on the relevant form as well as proof of deposit or a bank confirmation slip. If the Manager receives these before the stated cut-off times, the application will be processed on the next working day.

The Manager reserves the right to request further documentation not referred to in this document, and the right not to process any investment instruction if the requested documentation is not provided. The Manager will not be held liable for any claims, losses or damages or any expense of any nature that the Investor may incur or suffer as a result of instructions not being processed timeously due to outstanding documentation that was requested.

10. If the Investor submits an instruction for the repurchase of participatory interests in a portfolio (a withdrawal instruction), payment will only be made into the Investor's bank account. Payment will be made within 14 (fourteen) days of the required documentation reaching the Manager unless otherwise informed. If the participatory interests that are to be repurchased have been ceded, the written consent of the cessionary, or alternatively, proof that the cession has been cancelled, must be provided before the repurchase can be processed. The Manager will under no circumstances make third-party payments.

The funds are priced daily at 15h00. Funds of Funds are priced at 08h00, one day after trading date (T+1). If the total withdrawal instruction(s) on any specific day is more than 5% of the portfolio's net asset value, BCI retains the right to delay the effective date of such instruction(s) by up to 20 business days to raise the required liquidity.

Furthermore, if the Manager receives conflicting repurchase instructions, the Manager reserves the right not to act on any instructions received. The Manager will not be held liable for any claims, losses or damages or any expense of any nature that the Investor may incur or suffer as a result.

11. Repurchase and income distribution payments are not transferable, will only be paid to the bank account in the name of the Investor and can only be made electronically.
12. The Investor undertakes to inform the Manager within 14 (fourteen) days when any contact details or other pertinent information changes. If the Investor fails to provide such updates timeously and the Manager needs to trace the Investor as a result, all costs associated with such tracing will be for the Investor's account.
13. Foreign investors use the same bank account details noted on the application forms and will be issued a swift code by the bank. Deposits and payments will only be received in the currency of the applicable portfolio.
14. The Investor authorises the Manager to act on investment instructions completed on the relevant forms and related to any portfolios it administers and manages that are received by facsimile, email, internet site or any other electronic medium. The Investor confirms that any electronic record of investment instructions will constitute proof of these instructions and indemnifies the Manager against any losses, claims or damages arising from acting on such instructions. The Investor confirms that the Manager will not incur any liability of any nature related to any transfer, payment or other act performed in accordance with such instructions, provided that the instruction was signed, sent by or emanated from the Investor. The Investor also agrees that this authorisation will remain in force until the Manager receives written notice from the Investor that it is terminated. Once the Manager receives such notice, it must still be able to complete transactions that have already been initiated.

The Investor must not assume that the Manager has received any documentation or communication sent via any form of electronic medium unless confirmed. This includes application forms, documents required or requested by the Manager, investment instructions, proof of deposits or bank confirmation slips etc. If such confirmation is not received, the Investor must request it by contacting the Manager's Client Service Centre using the contact details specified on the Manager's Application Form. The Manager will not be held liable for any claims, losses or damages or any expense of any nature that the Investor may incur or suffer as a result of not adhering to this requirement.

15. Without prejudice to any other rights the Manager may have, the Investor agrees that the Manager will be entitled to recover from the Investor any amount of money paid to the Investor for any reason, to which they were not entitled. This will include the interest on these amounts.
16. The Investor's domicilium citandi ex executandi is the physical address detailed on the completed application form or as notified in writing to the Manager.
17. Any capital gain realised on the disposal of a participatory interest in a collective investment scheme is subject to capital gains tax (CGT). The Manager is obliged to report on the weighted average cost method for CGT purposes.
18. The Manager reserves the right to amend any provision of these terms and conditions and to amend any other provision contained in the application form upon giving reasonable written notice to the Investor of the amendment.
19. If an Investor has made a lump sum investment and later repurchases participatory interests, any instruction that will result in the investment value falling below R1 000.00 will result in the total balance being redeemed.
20. All direct deposits and EFTs must clearly reference the relevant investment number to make sure they are matched to the correct investment. If the Manager has been instructed to collect money from the Investor's bank account, the debit will occur within 2 (two) working days. The Manager is limited to a maximum amount of R1 million per collection. If the investment exceeds this amount, the Investor will need to transfer the amount directly into BCI's operations account. Money will only be invested once the Manager's requirements have been satisfied. Participatory interests bought with a direct debit can only be disinvested or switched after 7 (seven) days. Electronic/internet transfers can take up to 2 (two) working days to appear in the Manager's account.
21. The Investor confirms that neither the Manager nor any of its employees have provided any advice on the suitability of this investment to the Investor's objectives and financial needs.

22. Cooling off rights are not applicable to investments in collective investment schemes.
23. BCI will publish investment statements and tax certificates on its transaction web-portal: www.bci-transact.co.za. Client statements are also available from the Manager upon request.
24. Both BCI and Granate are committed to ensuring that the principle of Treating Customers Fairly is applied across all business activities. The fair treatment of clients and excellent provision of client service is essential to our success. If you want to lodge a complaint about the services provided by the Manager, please refer to BCI's complaint's procedure on www.bcis.co.za. Alternatively, you can send an email to complaints@bcis.co.za. If you want to lodge a complaint against Granate, please refer to the **Complaints Policy** on our website.
25. There may be actual or potential conflicts that may exist between the interests of the Manager and investors. For example, associates of the Manager may be invested in certain portfolios. All such details are available from the Manager.
26. The Standard Bank of South Africa Limited is the Trustee of BCI
20th Floor Main Tower
Standard Bank Centre
Adderley Street
Cape Town
8001.
27. The validity and accuracy of any illustrations, forecasts or hypothetical data are not guaranteed and are only provided for illustrative purposes.

Contact details

Granate Asset Management (Pty) Ltd is an approved financial services provider (FSP) under the Financial Advisory and Intermediary Services Act (No. 37 of 2002), FSP number 46189, and its portfolios are approved portfolios. The Manager administers the Boutique Collective Investments portfolios and Granate Asset Management (Pty) Ltd undertakes financial services of a discretionary nature in relation to the investments of the portfolios.

Custodian/Trustee

Standard Bank of South Africa Limited
Telephone: +27 (0)21 441 4100

Management company

Name: **Boutique Collective Investments (RF) (Pty) Ltd**
Address: **Catnia Building, Bella Rosa Village, Bella Rosa Street, Bellville, 7530**
Call centre: **+27 21 007 1500/1/2**
Email: **clientservices@bcis.co.za**
Web: **<https://www.bcis.co.za/boutique-collective-investments/>**
Registration number: 2003/024082/07

Investment manager

Name: **Granate Asset Management (Pty) Ltd** FSP number: 46189

Registration number: 2015/090537/07

Address: **2nd Floor, Josephine Mill, 13 Boundary Road, Newlands 7700**

Telephone: **+27 (0)21 276 3450**

Email: **info@granate.co.za**

Web: **www.granate.co.za**

BCI 's privacy statement

1. BCI takes your privacy and the protection of your personal information seriously, and will only use your personal information in accordance with applicable laws and the BCI Privacy Policy.
2. It is important to BCI that you understand how it obtains, processes, stores and shares your information. By submitting any personal information to BCI, you provide consent to the processing and sharing (if applicable) of your personal information and/or that of your children or children that you have legal guardianship over (if applicable) as set out in the Manager's Privacy Policy.
3. You explicitly acknowledge that you have read the BCI Privacy Policy on the Manager's website, which can be accessed here: www.bcis.co.za.

Please refer to the Regulatory section on our website for Granate's **Privacy Policy**.